

THE SHERMAN LIBRARY

BOARD OF TRUSTEES

Minutes of the June 13, 2022 Regular Meeting

6:30 PM Remote via Zoom due to public health concerns surrounding the COVID-19 pandemic

BOARD MEMBERS:

Present: Ellen Archer, Henry Cooperman, Mandy Croasmun, John Ehrenreich (left after return from executive session completed), Mariya Hurwitz (President, left during the Fundraising Committee Reports due to power outage), Barbara Ireland, Laura Jagodzinski (Secretary), Lauren Kenney (Vice President), Caitlin Mandracchia, Jeff Matusow, Dee Ratterree

Absent: Irit Granger

Quorum Present: Yes

Others Present: Jamie Cantoni (Executive Director, joined at 7:30)

CALL TO ORDER: After difficulties with the remote meeting technology were resolved, Mariya Hurwitz called the meeting to order at 6:50 PM.

REVIEW OF THE MEETING'S MINUTES: Lauren Kenney and Caitlin Mandracchia

APPROVAL OF PRIOR MINUTES: Laura Jagodzinski motioned to approve, through unanimous consent, the minutes of the May 9th regular meeting. There was no objection, and the motion was approved.

EXECUTIVE SESSION - Trustee Vacancy and Staffing: Mariya Hurwitz motioned to move the meeting into Executive Session at 6:50 PM. Laura Jagodzinski seconded the motion.

RETURN FROM EXECUTIVE SESSION: Mariya Hurwitz noted the return from executive session at 7:41 PM. Laura Jagodzinski motioned to nominate candidate Christy Seewagen to the Board of Trustees effective October 7, 2022 or earlier if an opening becomes available. Henry Cooperman seconded the motion and all approved. Henry noted a correction to use Christy's formal name. Laura withdrew her motion and Henry Cooperman withdrew his second. Laura Jagodzinski motioned to nominate candidate Jennifer Seewagen to the Board of Trustees effective October 7, 2022 or earlier if an opening becomes available. Henry Cooperman seconded the motion and all approved.

DIRECTOR'S REPORT: Mariya Hurwitz asked if there were any questions for Jamie Cantoni on her report. Jamie agreed to include prior year statistics in future reports to enable year over year comparison. Jamie noted that some patrons found the "masks welcome" sign confusing and it was agreed to change it to read "masks are encouraged but not required". As an escalation to resolve incomplete contracted work on exterior lighting controls, Mariya left a message with SHS, the subcontractor to Audette Electric. Henry will also follow up with the owner of SHS.

SECRETARY'S REPORT: Mariya Hurwitz asked if there were any questions for Laura Jagodzinski on the report. Laura had nothing to add and there were no questions.

TREASURER, INVESTMENT COMMITTEE AND NOMINATING COMMITTEE REPORTS: Mariya Hurwitz asked if there were any questions for Henry Cooperman, Treasurer Committee Chair, on any of his reports. Henry had nothing to add and there were no questions.

FUNDRAISING COMMITTEE REPORT:

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Due to a power outage Mariya Hurwitz turned the meeting over to Laura Jagodzinski. Laura Jagodzinski asked event chairpersons if they had any updates.

- Laura Jagodzinski, Soiree Chair, recognized all for making the event a huge success; budget targets were exceeded despite the challenges including a global pandemic and event conflicts in town. This was our first in person event in over 2 years and the feedback was overwhelmingly positive. Bags & Baubles was held in the Barn on Saturday and Sunday after the Soiree. It was also a success and exceeded budget targets.
- Caitlin Mandracchia, Duckfest Chair, noted the event is September 10th at the Sherman School. Caitlin is looking for a cochair, reaching out to prior sponsors, and asking for thoughts on food options since most food trucks are booked and not children friendly.
- Lauren Kenney, Golf Event Chair, requested Trustees to continue spreading the word in order to get more players, described some of the exciting donations of auction items and noted there are enough volunteers to cover the event. Jeff Matusow inquired on the possibility of Trustees having access to the event registration list so they can follow up with their contacts that have not yet registered. Laura will assist Jamie in researching that capability with the Neon.
- Ellen Archer, Winter Gala Silent Auction Co-Chair, described some ideas for fun and lucrative silent auctions, noted that the Co-Chairs (Ellen and Irit) will reach out to local store owners, and asked Trustees to consider experiences that could be donated as auction items. The Winter Gala will be held in person at the Library on December 7th.

PROGRAMMING COMMITTEE REPORT: John Ehrenreich, Committee Chair, gave an update on the community survey and considerations for programs from the perspective of staff coverage.

UNFINISHED BUSINESS

LIQUOR LIABILITY MEMO UPDATE: Laura Jagodzinski explained that the purpose of the memo is to provide guidance to Trustees and staff for when liquor is available at fundraising events and programs. There were no questions and Laura noted that she will draft a procedures document for Board approval.

STRATEGIC PLAN: Laura Jagodzinski reminded all that at the July meeting, team leads will provide an update on their plans through June 2022 activity as well as mention any items that need to carry forward to the new fiscal year strategic plan.

NEW BUSINESS

ANNUAL MEMBER MEETING: Laura Jagodzinski opened discussion on planning for the annual member meeting on October 7th, 2022. The general feedback was to hold the meeting in person at the Library. In response to a question Laura explained we currently don't have the technology to hold an effective hybrid meeting with attendees in-person and remote.

MEETING ADJOURNED: Laura Jagodzinski motioned to adjourn the meeting at 8:26 PM, Lauren Kenney seconded.

NEXT MEETING:

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July 11, 2022 6:30 PM Regular Board Meeting

Respectfully submitted,

Laura Jagodzinski
Board of Trustees, Secretary