

# THE SHERMAN LIBRARY

## BOARD OF TRUSTEES

### Minutes of the April 18, 2022 Regular Meeting

6:30 PM Remote via Zoom due to public health concerns surrounding the COVID-19 pandemic

#### BOARD MEMBERS:

**Present:** Henry Cooperman, Ro D'Ostilio, John Ehrenreich, Irit Granger, Mariya Hurwitz (President), Barbara Ireland, Laura Jagodzinski (Secretary), Caitlin Mandracchia, Jeff Matusow, Dee Ratterree

**Absent:** Lauren Kenney (Vice President),

**Quorum Present:** Yes

**Others Present:** Jamie Cantoni (Executive Director)

**CALL TO ORDER:** Mariya Hurwitz called the meeting to order at 6:33 PM.

**REVIEW OF THE MEETING'S MINUTES:** John Ehrenreich and Barb Ireland

**APPROVAL OF PRIOR MINUTES:** Laura Jagodzinski motioned, that if there is no objection, to approve the minutes from the March 14<sup>th</sup> regular meeting and the March 21<sup>st</sup> special meeting through unanimous consent. There was no objection, and the motion was approved.

**NEW BUSINESS – Energy Report:** Jamie introduced Marie Grabowski from Efficient Lighting Consultants, an Energy Services Company, that conducted an audit of the Library's current interior lighting costs and efficiencies. Marie turned the presentation over to Jodie [waiting for last name from Jamie] who highlighted the findings of the report. The proposed retrofit work to be performed in accordance with Eversource Small Business Energy Advantage program (essentially to go all LED in the Library): the project cost is \$6041, the state incentive covers \$4833, the balance of \$1208 can be paid over 16 months with no interest/fees, and once implemented, there will be an annual cost savings of \$1839. Jodie addressed several questions and there was support for the program. The solar audit report was briefly discussed, with no interest to move forward at this time. Jamie brought up investigating EV charging stations and there was interest in pursuing that in the future.

**EXECUTIVE SESSION - Trustee Vacancy and Staffing:** Mariya Hurwitz motioned to move the meeting into Executive Session at 7:08 PM, Laura Jagodzinski seconded the motion.

**RETURN FROM EXECUTIVE SESSION:** Mariya Hurwitz noted the return from executive session at 7:59 PM. Mariya motioned to nominate candidate Ellen Archer to the Board of Trustees effective May 1, 2022. Dee Ratterree seconded and all approved.

**DIRECTOR'S REPORT:** Mariya Hurwitz asked if Jamie Cantoni had anything to add to the report and if there were any questions. Jamie had nothing to add and there were no questions.

**SECRETARY'S REPORT:** Mariya Hurwitz asked if Laura Jagodzinski had anything to add to the report and if there were any were questions. Laura had nothing to add and there were no questions.

**TREASURER'S REPORT:** Henry Cooperman, Committee Chair, reported the current year to date financials was a negative \$39K, mostly due to payroll, payouts and benefits.

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**INVESTMENT COMMITTEE REPORT:** Henry Cooperman, Committee Chair, reported the portfolio balance was \$1,172,450; an increase of \$12.6K. The portfolio is doing well considering market volatility.

**NOMINATING COMMITTEE REPORT:** Henry Cooperman, Committee Chair, had nothing to report.

**FUNDRAISING COMMITTEE REPORT:** Laura Jagodzinski, Soiree Chair, reviewed how the Trustees could help with the event which included, selling tickets, promoting the event, providing a handheld hors d'oeuvre and setting up the physical space. In Lauren Kenney's absence, the Committee Chair, Irit Granger and Jamie Cantoni updated the group regarding advertising, sponsorship, and ticket sales. There was some discussion on ease of finding the Buy Tickets link on the website, which will be looked into.

**PROGRAMMING COMMITTEE REPORT:** Mariya Hurwitz asked if John Ehrenreich, had anything other than the survey to cover. John did not.

### UNFINISHED BUSINESS

**PROGRAMMING COMMUNITY SURVEY:** John Ehrenreich, Committee Chair, opened discussion on the community survey and agreed to incorporate changes in the final document. Discussion on the process for conducting the survey will be covered at the next meeting due to timing constraints.

**LIQUOR LIABILITY MEMO UPDATE:** Laura Jagodzinski had no update.

### NEW BUSINESS

**COVID UPDATE:** Jamie Cantoni, requested to reconvene the Covid Advisory group.

**PROMOTING NON-LIBRARY EVENTS:** Jamie Cantoni led a discussion regarding a request, that was ultimately withdrawn, to promote a non-library event through the e-newsletter. Jamie explained the policy and rationale including the Library distribution lists are used only for Library sponsored events as that is the expectation of the recipients.

**MEETING ADJOURNED:** Mariya Hurwitz motioned to adjourn the meeting at 8:48PM, Dee Ratterree seconded.

### NEXT MEETING:

May 9, 2022 6:30 PM Regular Board Meeting

Respectfully submitted,

Laura Jagodzinski  
Board of Trustees, Secretary