

The Sherman Library Inclement Weather/ Emergency Closing Policy

The library may close or delay opening when weather conditions make travel hazardous or when equipment in the building fails (furnace, power, water, etc.) The primary factor of any decision will be the safety of the staff and the library patrons. However, maximum effort will be made to maintain regular library operating hours.

The decision to close the library will be based upon:

- The Sherman School closing
- General conditions of roads
- Condition of the library's parking lot and walkways
- Availability of staff to open and operate the library
- Condition of the building's equipment

If the Sherman School is closed for the day due to snow, the library may open after the weather improves and after snow has been removed from the parking lot and sidewalks. The decision to close will be made by the library director (or staff member in charge). Once the decision is made to close or to open late, the Director will inform the Board President of the situation and notify staff and volunteers scheduled to report.

Sherman Library Board of Trustees
November, 2014